**Appended form 1**

Marine Eco-Label Japan Council

Form for Objections or Complaints

|  |  |  |  |
| --- | --- | --- | --- |
| Date Received\* |  | No.\* |  |
| Complainant Information | Name |  | Organization |  |
| Phone/FAX |  | Email |  |
| Address |  |
| Title\*\* |  |
| Details of Objections or Complaints |  |
| Name(s) of Supplementary Documents |  | Date |  |
| Signature |  |

\* indicates boxes for official use only, and \*\* indicates entry is optional.

**Appended form 2**

Reception Number: .

Date:

Dear

Marine Eco-Label Japan Council

Marine Eco-Label Japan Council

Notification of the Receipt of Complaints

This is a notification that we have received your Form for Complaint or Objection on [month] [date], [year].

**Appended form 3**

Reception Number .

Date: .

Marine Eco-Label Japan Council

Report of Status of Complaint or Objections

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of receipt | Date |  | Reception Number |  |
| Complainant  | Name |  | Organization |  |
| Details of Complaints or Objections |  |
| Result/Action Taken |  |
| Date of completion | Date  |

\*Please contact the secretariat whether you approved or denied the result.

\*This shall be regarded as the close if you fail to respond the secretariat within 30 days of the date of the reported day.

**Appended form 4**

Marine Eco-Label Japan Council

Form for Appeal

|  |  |  |  |
| --- | --- | --- | --- |
| Date Received\* |  | No.\* |  |
| Appellant details | Name |  | Organization |  |
| Phone/FAX |  | Email |  |
| Address |  |
| ApplicationFee | JPY 100,000 for Appeal |
| Title\* |  |
| Details of Appeal |  |
| Name(s) of Supplementary Documents |  | Date |  |
| Signature |  |

\* indicates boxes for official use only, and \*\* indicates entry is optional.

**Appended form 5**

Reception Number: .

Date:

Dear

Marine Eco-Label Japan Council

Marine Eco-Label Japan Council

Notification of the Receipt of Appeal

This is a notification that we have received your Form for Complaint or Appeal on [month] [date], [year].

Additionally, this is a notification that we have confirmed a payment of JPY 100,000 as an applicational fee for appeal.